



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 REGION X – NORTHERN MINDANAO



REQUEST FOR QUOTATION

RFQ No. 119

August 17, 2024

Name of Establishment: _____

Address: _____

Business Permit No.: _____ TIN: _____

PhilGEPS Registration No. (*required*): _____

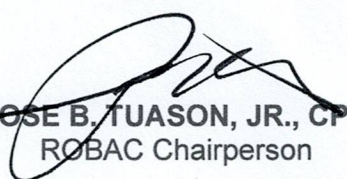
The Philippine Statistics Authority – Regional Statistical Services Office X, (PSA-RSSO X) through its Regional Office Bids and Awards Committee (ROBAC), will undertake an Alternative Mode of Procurement through Negotiated Procurement - Small Value Procurement in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. Details of the procurement are as follows:

| | |
|---|--|
| Name of Project | Desktop Computers for the 2024 Census of Population-Community-Based Monitoring System (2024 POPCEN-CBMS) Data Processing Operation |
| Location | Cagayan de Oro City |
| Date of Delivery | 23 September 2024 |
| Quantity | See attached bid form |
| Terms of Payment | 20 working days upon receipt of Statement of Account and must accept send bill policy |
| Approved Budget for the Contract (ABC) | One hundred sixty thousand pesos only (PhP160,000.00) |

We hereby invite all interested suppliers to submit quotations/proposals duly signed by duly authorized representatives not later than **22 August 2024, 12 NN** subject to the Terms and Conditions provided in this RFQ. If you haven't provided the PSA a copy of your **Mayor's/Business Permit and Philgeps Registration Number**, please submit these documents along with your accomplished quotation. The **Omnibus Sworn Statement** must be submitted within three days upon notification of the ROBAC of the lowest calculated quotation. Failure to submit the Omnibus Sworn Statement within the given period shall be a ground for post-disqualification.

Open quotations maybe submitted manually to the PSA Canvasser or personally to the ROBAC Secretariat or through email at psa10rbac@gmail.com.

For any clarification, you may contact Ms. Donagay G. Capareda at 09178219152.


JOSE B. TUASON, JR., CPA
 ROBAC Chairperson



General Terms and Conditions

1. Bidders shall provide correct and accurate information required in this form. Failure to use this form will result to disqualification of your bid.
2. Partial bid is not allowed.
3. Price quotation, in peso denomination, must be valid for a period of 30 calendar days from the date of submission. It shall include all taxes, duties and/or other charges.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Late submission of quotation shall not be accepted.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. Award of contract shall be made to the supplier with the lowest calculated quotation which complies with the minimum technical specifications and has complied with the general conditions stated herein.
8. In case of two or more bidders are determined to have the Lowest Calculated Responsive Quotation, the PSA shall adopt and employ 'draw lots' as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
9. The goods must be delivered according to the requirements specified in this RFQ.
10. Payment shall be prepared through check/Advice to Debit Account (ADA) upon receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.
11. The PSA reserves the right to reject any or all quotations, to declare failure of bidding, to reject all quotations/bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept only the offer that is most advantageous to the Government.

Name and Signature of Authorized Representative:

Instructions:

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify the entire quotation.
5. Failure to use this form will disqualify your quotation.
6. Please do not leave any blank items. Indicate "0" if item is being offered for free.

BID FORM

After having carefully read and accepted the Terms and Conditions. I/We submit our quotation for the item/s as follows:

| No. | Technical Specification/s | Unit | Qty | Offered Price (inclusive of taxes and other fees) | | Compliance to Technical Specifications | | Remarks | |
|------------------------------------|---|----------------------|-----|---|----------|--|----|---------|--|
| | | | | Unit Price | Amount | (Please Check) | | | |
| | | | | | | Yes | No | | |
| A | B | C | D | E | F = Dx E | G | H | | |
| I. Technical Specifications | | | | | | | | | |
| 1 | Desktop Computers | Php160,000.00 ABC | | | | | | | |
| | Memory: At least 16GB DDR5-5200MHz (SODIMM) | pc | 2 | | | | | | |
| | Hard Disk Capacity: At least 512 GB Solid State Drive | | | | | | | | |
| | At least 1TB HD Drive (Additional Drive) | | | | | | | | |
| | Graphic Card: Integrated Intel® UHD Graphics for 13th Gen Intel® Processors | | | | | | | | |
| | Audio Controller: On-Board Audio Controller | | | | | | | | |
| | NIC: Gigabit Ethernet (10/100/1000) | | | | | | | | |
| | WiFi Wireless LAN Adapters: Intel® Wi-Fi 6 AX201 2x2 AX & Bluetooth® 5.1 or above | | | | | | | | |
| | Input/Output Ports: Front or Side I/O connectors: • 1x headphone/microphone combo; • 1x USB Type-C at least 10 Gbps signaling rate • At least 2 x SuperSpeed USB Type-A 10Gbps signaling rate Rear I/O Connectors: • At least 1 x DisplayPort(DP)port • At least 1 x USB 2.0 Type A port(s) • At least 2 x USB 3.2 Gen1Type A port(s) • 1x audio-out; 1x power connector • 1 x RJ-45; • 1 x HDMI 1.4 | | | | | | | | |
| | Monitor: At least 23.8" monitor (same brand as the CPU) | | | | | | | | |

Name and Signature of Authorized Representative:

| No. | Technical Specification/s | Unit | Qty | Offered Price (inclusive of taxes and other fees) | | Compliance to Technical Specifications | | Remarks |
|------------|--|------|-----|---|--------|--|----|---------|
| | | | | Unit Price | Amount | (Please Check) | | |
| | | | | | | Yes | No | |
| | Keyboard/ Mouse: USB Keyboard and USB Optical Scroll Mouse (same brand as the CPU) | | | | | | | |
| | Multimedia: On board Internal Speakers | | | | | | | |
| | Power Supply AC Adapter / Power Supply At least 90W | | | | | | | |
| | Accessories: Mouse Pad | | | | | | | |
| | Warranty: At least Two (2) years on parts & Labor On-site with Media Data Retention or keep your Hard Drive | | | | | | | |
| | Software: Pre-Installed Windows 11 Pro 64-bit License | | | | | | | |
| II. | Specific Terms and Conditions | | | | | | | |
| | Delivery shall be made on 23 September 2024. | | | | | | | |
| | Delay of delivery shall be subjected to penalty, that is, one-tenth of one percent (0.1%) of the cost of the unperformed portion for every day of delay. | | | | | | | |
| | Damaged goods shall be replaced within 3 days upon written notification by PSA X. | | | | | | | |
| | Send-bill arrangement. | | | | | | | |
| | TOTAL OFFERED PRICE (in words and in figures) | | | | | | | |

Printed Name of authorized representative / Signature: _____
Position: _____
Name of Company: _____
Address: _____ Email Address: _____
Fax No. _____ Tel No.: _____ Cellphone No: _____
Date: _____

Attestation by Canvasser

I, _____, hereby attest that I personally conducted the canvass as described in this document.

I confirm that the information collected and recorded is accurate and complete to the best of my knowledge and ability. I understand that providing false information or misrepresenting the facts may result in legal consequences.

Signature of Canvasser: _____

Date of Signature: _____