



REPUBLIC OF THE PHILIPPINES

PHILIPPINE STATISTICS AUTHORITY

MISAMIS ORIENTAL

Call for Applicants for
STATISTICIAN AIDE
at Philippine Statistics Authority – Misamis Oriental

25 May 2023

The Philippine Statistics Authority – Misamis Oriental Provincial Statistical Office is in need of One (1) Statistician Aide for the conduct of Updating of List of Aquaculture Farms (ULAF)

Position Title:	Statistician Aide
Place of Assignment	PSO – Misamis Oriental Limketkai, Cagayan de Oro City
Salary Grade:	
No. of Vacancy:	1
Employment Status:	Contract of Service Worker (COSW)
Contract Duration:	July 3 to August 15, 2023

QUALIFICATION STANDARDS

Eligibility:	None Required
Education:	Preferably be a college graduate
Training:	None Required
Experience:	None Required
Competencies:	1. Preferably with experience in data processing, Aqua Farm/Fisheries Survey;
Others:	1. Preferably fully vaccinated (or received at least two doses of COVID-19 vaccine); 2. With Good Moral Character; 3. Willing to work beyond office hours, Saturdays, Sundays, Holidays if necessary; 4. With no existing work contract with other offices/agencies. 5. Physically Fit; must not be pregnant (for women); and 6. Preferably involved in the previous census or survey activities of the PSA;

DUTIES AND RESPONSIBILITIES

1. Monitoring the progress of the aquafarm updating/listing operation in the province;
2. Checking of data files and generating error list by city/municipality; and
3. Other administrative activities that may be assigned by the PFP.



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REQUIREMENTS

All interested applicants must submit the following documents:

1. Fully accomplished Personal Data Sheet with recent passport-sized picture (CS Form 212 Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Photocopy of Transcript of Records or Diploma; and
3. Signed application letter indicating the position applied to:

MARIA LIZA M. BIGORNIA

(Chief Statistical Specialist)

Officer-In-Charge

Misamis Oriental Provincial Statistical Office

Regional Statistical Services Office 10

3rd Floor, Limketkai Module 2 BPO & Cyberpark Bldg., Brgy. 31, Cagayan de Oro City

IMPORTANT REMINDER: Proper Accomplishment of Personal Data Sheet (PDS):

Any inaccurate information that affect the qualification of the applicant to the position he/she is applying for, i.e., accomplishment of Part III (Educational Background), and Part V (Work Experience), and absence of other substantial entries such as signature of the applicant on each page and signature of the authorized person to administer the oath in page 4, which are not compliant with the said Civil Service Commission (CSC) Memorandum Circular (MC) No. 11 dated 06 April 2017 and CSC MC No. 16 dated 15 May 2017 shall be grounds for exclusion from the recruitment process.

Deadline of submission of application is on **15 June 2023**.

MARIA LIZA M. BIGORNIA

(Chief Statistical Specialist)

Officer – in - Charge

Misamis Oriental Provincial Statistical Office

Regional Statistical Services Office 10

JAA/APS/NAG/DBP