

**BID EVALUATION REPORT**

**1.0 PROJECT IDENTIFICATION**

The relevant procurement details are provided in Table 1 below.

**Table 1. Identification**

Purchaser a. Name b. Address	Philippine Statistics Authority – RSSO X Limketkai Module 2 BPO & Cyberpark Bldg., Rosario Crescent, Limketkai Center, Barangay 31, Cagayan de Oro City
	Supply of Materials as Tokens for the Census-Coordinating Board (CCB) Members for the 2024 Census of Population-Community-Based Monitoring System (2024 POPCEN-CBMS) Second Posting
Location of the Project	Regionwide (Bukidnon, Camiguin, Lanao del Norte, Misamis Occidental, Misamis Oriental)
Approved Budget of Contract	LOT 1 PhP 711,000.00 LOT 2 PhP 284,400.00 LOT 3 PhP 572,500.00
Method of Procurement	Competitive Bidding

**2.0 INITIAL STEPS IN THE BIDDING PROCESS**

**Table 2. Initial Steps in the Bidding Process**

Pre-procurement Conference a. Date of Conference	13 August 2024, 10:00 AM
Invitation to Apply for Eligibility and to Bid	14 August 2024
Issuance of Bidding Documents a. Period Availability of Bid Docs b. Number of Bid Docs Issued	14 August 2024 One, with Supplemental-sample entry
Amendments to Bidding Docs, if any a. List all issue dates	29 August 2024
Pre-bid Conference a. Date of Conference b. Date of Minutes sent to Bidders	23 August 2024, 09:00 AM 28 August 2024

**3.0 SUBMISSION AND OPENING OF BIDS AND PRELIMINARY EXAMINATION**

**Table 3. Bid Submission and Opening**

Bid Submission Deadline a. Original date, time b. Extensions, if any	04 September 2024, 12:00nn None
Bid Opening Date, Time	04 September 2024, 1:30 PM
Minutes of Bid Opening, date sent to bidders	07 September 2024
Number of bids submitted	Submitted: Three (3)  Opened Technical Component: Three (3) Opened Financial Component: Two (2)
Bid Validity Period (days or weeks) a. Originally specified b. Extensions/Revisions, if any	120 calendar days None

**Table 4A. Eligibility Check for MARCOMMAX ENTERPRISES (First Opened Envelope)**

Eligibility Requirements	Submission	Evaluation PASSED/ FAILED	Remarks	Submitted Original Copies (Yes (Y)/No (N))
<b>Class A Documents</b>				
1. PhilGEPS Certificate (Platinum Membership, all pages)	√	PASSED	Valid PhilGEPS Registration Certificate (all pages) valid until 02 July 2025	Y
Registration Certificate (SEC, or DTI or CDA)		PASSED	Valid until 26 August 2027	N
Mayor's/ Business Permit		PASSED	Valid until 31 December 2024	N
Tax Clearance		PASSED	Valid until 18 June 2025	N
2. Statement of all Ongoing Government and Private Contracts including Contracts Awarded but not yet Started -Completely filled-out -With supporting documents (PO or NOA)	√	PASSED	Completely filled-out With attached Purchase Order	Y
3. Statement of Single Largest Completed Contract -At least 50% of the ABC -Completed within 5 years prior to the deadline for the submission and receipt of bids -Completely Filled-Out -Similar to the Project: Supply and Delivery of Customized Materials (Tokens) -Earliest project:01 August 2021 -With supporting documents such as End User's Acceptance Report, Official Receipt, Sales Invoice	√	PASSED	Contract price of 3,983,335.00 is more than ABC to bid/50% of the ABC; Completely filled-out; Completed in 11 April 2024; With attached Purchase Order.  *4,461,335.20 from attached BSs *4,171,166.55 from attached OR	Y
5. Bid Security/Notarized Bid Securing Declaration -Separate for each Lot	√	PASSED	Bid Securing Declaration for Lots 1, 2, & 3 notarized on 03 September 2024.	Y
6. Conformity with the Technical Specifications -Signed each page	√	PASSED	Signed each page	Y
7. Omnibus Sworn Statement	√	PASSED	Notarized 03 September 2024; with Special Power of Atty. indicating ALMAR ALABAT as authorized representative notarized on 03 September 2024	Y
8. Audited Financial Statements duly stamped "received" by the BIR or its duly accredited and authorized institutions -Not earlier than 2 years from the date of bid submission (Earliest audited FS: Year 2021)	√	PASSED	Financial Statement for the year 2023 stamped Received by BIR on 21 March 2024	N
9. NFCC Computation / Committed Line of Credit -Equal to the ABC of the lots to be bid	√	PASSED	More than the ABC of the lot to bid.	Y
<b>Class B Documents</b>				
10. Joint Venture Agreement or Duly Notarized Statement in accordance with Sec 23.1(b) of the IRR		Not Applicable		N/A
<b>Financial Component</b> (Requisite: For Bid with all technical components evaluated as Passed)				

11. Financial Bid with all pages are duly signed by the proprietor or its authorized representative, accompanied with a written authority -Completely filled-out -separately sealed per lot	√	PASSED	Each page are duly signed by Almar Alabat as proprietor/authorized representative on 03 September 2024  The offered price stated in the Bid Form for all lots is equal to the ABC.	Y
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**Table 4A. Eligibility Check for DIAMOND STAR INDUSTRIAL TRADING (Second Opened Envelope)**

Eligibility Requirements	Submission	Evaluation PASSED/ FAILED	Remarks	Submitted Original Copies (Yes (Y)/No (N))
<b>Class A Documents</b>				
1. PhilGEPS Certificate (Platinum Membership, all pages)	√	PASSED	Valid PhilGEPS Registration Certificate (all pages) valid until 07 February 2025	Y
Registration Certificate (SEC, or DTI or CDA)	√	PASSED	Valid until 13 April 2025	N
Mayor's/ Business Permit	√	PASSED	Valid until 30 September 2024	N
Tax Clearance	√	PASSED	Valid until 11 January 2025	N
2. Statement of all Ongoing Government and Private Contracts including Contracts Awarded but not yet Started -Completely filled-out -With supporting documents (PO or NOA)	√	PASSED	Presented no government and private ongoing and not yet started contract.	Y
3. Statement of Single Largest Completed Contract -At least 50% of the ABC -Completed within 5 years prior to the deadline for the submission and receipt of bids -Completely Filled-Out -Similar to the Project: Supply and Delivery of Customized Materials (Tokens) -Earliest project:01 August 2021 -With supporting documents such as End User's Acceptance Report, Official Receipt, Sales Invoice	√	PASSED	Contract price of 2,769,150.00 is more than ABC to bid/50% of the ABC; Completely filled-out; Completed on 4 August 2023; Attached Notice to Proceed, Contract Agreement Form, and Collection Receipt.	Y
5. Bid Security/Notarized Bid Securing Declaration -Separate for each Lot	√	FAILED	Submitted only 1 bid securing declaration for all lots.	Y
6. Conformity with the Technical Specifications -Signed each page	√	PASSED	Signed each page	Y
7. Omnibus Sworn Statement	√	PASSED	Notarized 03 September 2024; indicating NELREY CORAZON KU as the authorized representative.	Y
8. Audited Financial Statements duly stamped "received" by the BIR or its duly accredited and authorized institutions -Not earlier than 2 years from the date of bid submission (Earliest audited FS: Year 2021)	√	PASSED	Financial Statement for the year 2023 stamped Received by BIR on 04 April 2024	N
9. NFCC Computation / Committed Line of Credit -Equal to the ABC of the lots to be bid	√	PASSED	More than the ABC of the lot to bid.	Y
<b>Class B Documents</b>				
10. Joint Venture Agreement or Duly Notarized Statement in accordance with Sec 23.1(b) of the IRR	Not Applicable			N/A



**Table 4A. Eligibility Check for STRAWHATS PRINTING AND DESIGN (Third Opened Envelope)**

Eligibility Requirements	Submission	Evaluation PASSED/ FAILED	Remarks	Submitted Original Copies (Yes (Y)/No (N))
<b>Class A Documents</b>				
1. PhilGEPS Certificate (Platinum Membership, all pages)	√	PASSED	Valid PhilGEPS Registration Certificate (all pages) valid until 27 February 2025	Y
Registration Certificate (SEC, or DTI or CDA)	√	PASSED	Valid until 14 February 2028	N
Mayor's/ Business Permit	√	PASSED	Valid until 31 December 2024	N
Tax Clearance	√	PASSED	Valid until 07 February 2025	N
2. Statement of all Ongoing Government and Private Contracts including Contracts Awarded but not yet Started -Completely filled-out -With supporting documents (PO or NOA)	√	PASSED	Completely filled-out With attached Purchase Order, Notice of Award, Notice to Proceed, and Contract Agreement	Y
3. Statement of Single Largest Completed Contract -At least 50% of the ABC -Completed within 5 years prior to the deadline for the submission and receipt of bids -Completely Filled-Out -Similar to the Project: Supply and Delivery of Customized Materials (Tokens) -Earliest project:01 August 2021 -With supporting documents such as End User's Acceptance Report, Official Receipt, Sales Invoice	√	PASSED	Contract price of <b>1,643,750.00</b> is more than ABC to bid/50% of the ABC; Completely filled-out; Completed in 12 December 2023; With attached Purchase Order, Delivery Receipt, Sales Invoice, Collection Receipt, and Certificate of Completion and Acceptance with VS Rating in Performance Evaluation	Y
5. Bid Security/Notarized Bid Securing Declaration -Separate for each Lot	√	PASSED	Bid Securing Declaration for Lots 1, 2, and 3 notarized on 02 September 2024.	Y
6. Conformity with the Technical Specifications -Signed each page	√	PASSED	Signed each page	Y
7. Omnibus Sworn Statement	√	PASSED	Notarized 02 September 2024; with Special Power of Atty. indicating JOHN REY F. DELMAR as authorized representative notarized on 02 September 2024.	Y
8. Audited Financial Statements duly stamped "received" by the BIR or its duly accredited and authorized institutions -Not earlier than 2 years from the date of bid submission (Earliest audited FS: Year 2021)	√	PASSED	Financial Statement for the year 2023 stamped Received by BIR on 25 March 2024	N
9. NFCC Computation / Committed Line of Credit -Equal to the ABC of the lots to be bid	√	PASSED	More than the ABC of the lot to bid. Recalculated NFCC: <b>21,397,615.04</b>	Y
<b>Class B Documents</b>				
10. Joint Venture Agreement or Duly Notarized Statement in accordance with Sec 23.1(b) of the IRR			Not Applicable	N/A
<b>Financial Component</b> (Requisite: For Bid with all technical components evaluated as Passed)				
11. Financial Bid with all pages are duly signed by the proprietor or its authorized representative, accompanied with a written authority -Completely filled-out -separately sealed per lot	√	FAILED	First page is not duly signed by the authorized representative, only initials for the certified true copy was signed.  Bid form per lot was not enclosed in a sealed envelope (only in folder).	Y

**Table 5A. Financial Bid Offer (as Read Out) of MARCOMMAX ENTERPRISES (First Opened Envelope)**

LOT	DESCRIPTION	APPROVED BUDGET FOR CONTRACT (ABC) IN PHP	BID AMOUNT	PASS/FAIL
Lot 1	Customized Notebook	Seven hundred eleven thousand pesos only (Php 711,000.00)	Seven hundred eleven thousand pesos only (Php 711,000.00)	PASS
Lot 2	Customized Foldable Fan with Pouch	Two hundred eighty-four thousand four hundred pesos only (Php284,400.00)	Two hundred eighty-four thousand four hundred pesos only (Php284,400.00)	PASS
Lot 3	Customized Tote Bag	Five hundred seventy-two thousand five hundred pesos only (Php572,500.00)	Five hundred seventy-two thousand five hundred pesos only (Php572,500.00)	PASS

**Table 5B. Financial Bid Offer (as Read Out) of STRAWHATS PRINTING AND DESIGN (Third Opened Envelope)**

LOT	DESCRIPTION	APPROVED BUDGET FOR CONTRACT (ABC) IN PHP	BID AMOUNT	PASS/FAIL
Lot 1	Customized Notebook	Seven hundred eleven thousand pesos only (Php 711,000.00)	Five hundred twenty thousand eight hundred seventy-eight pesos and 60/100 only (Php 520,878.60)	FAIL
Lot 2	Customized Foldable Fan with Pouch	Two hundred eighty-four thousand four hundred pesos only (Php284,400.00)	Two hundred eight thousand five hundred six pesos only (Php 208,560.00)	FAIL
Lot 3	Customized Tote Bag	Five hundred seventy-two thousand five hundred pesos only (Php572,500.00)	Four hundred forty-five thousand forty pesos and 97/100 only (Php 445,040.97)	FAIL

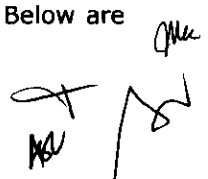
Upon careful examination of the bid forms submitted, it was found out that the bid price of MARCOMMAX ENTERPRISES for Lots 1, 2, and 3 is within ABC, hence, the bid for the said lots was accepted.

The BAC rated DIAMOND STAR INDUSTRIAL TRADING "FAILED" in the technical requirements, hence, not eligible for the opening of the financial bid envelopes.

STRAWHATS PRINTING AND DESIGN was rated "PASSED" and declared eligible for the opening of the financial bid envelopes. However, was rated "FAILED" on the financial bid forms hence, the bid prices for the said lots were not accepted.

**4.0 BID EVALUATION**

Calculation of the bid prices were done by the Technical Working Group. Upon careful review of the bid prices and scrutiny of the price schedule of the supplier re-calculations were done. Below are the bid prices as re-calculated.

  
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**Table 6. Bid as Re-calculated**

<b>Bidder Identification/Name</b>	<b>MARCOMMAX ENTERPRISES</b>
	<b>Bid as Re-calculated Amount (Php)</b>
<b>Lot 1</b>	Three hundred seventy nine thousand two hundred pesos only (Php 379,200.00)
<b>Lot 2</b>	Eighty two thousand nine hundred fifty pesos only (Php 82,950.00)
<b>Lot 3</b>	Three hundred sixty six thousand four hundred pesos only (Php 366,400.00)

Hence, the Technical Working Group find the following Lowest Calculated Bids:

Lots 1, 2 and 3: MARCOMMAX ENTERPRISES

Evaluated by:

*On leave*

**JESSIE C. LUPERTE**  
TWG, Head



**JUCRIS S. EMANO**  
TWG, Member

*OB*

**ALDEMAR A. LAGARBE**  
TWG, Member



**MICAH JOY C. ADANTE-OPPUS**  
TWG, Member



**ELAINE CLAIRE D. ALALONG**  
TWG, Member



**APPLE SWEET S. CEMPRON**  
TWG, Member