



Region X - Northern Mindanao

MINUTES OF THE MEETING

Title/Description:

Date:	Time Started:	Time Adjourned:	Venue	
08 July 2024	1:38 PM	5:31 PM	PSA-RSSO X Conference Room, CDOC	
Meeting Presider:	.1			
Jose B. Tuason, Jr., CPA –	Chairperson, ROBAC			
Meeting Attended by:				
 Sarah B. Balagbis – Vice-Chairperson, ROBAC Brenda Lynn M. Castro – Member, ROBAC Neil Lester A. Gimeno – Member, ROBAC Gregorio M. Violeta - Member, ROBAC Gregorio M. Violeta - Member, Secretariat Jayvee Cedric A. Agnes – Member, Secretariat Jayvee Cedric A. Agnes – Member, Secretariat Shaine Raluto – Member, Secretariat Shaine Raluto – Member, Secretariat Jessie C. Luperte – Head, TWG Aldemar A. Lagarbe – Member, TWG Apple Sweet S. Cempron, Member, TWG Joy E. Llido – Member, TWG Prolee B. Canonigo - Canvasser Mary Che D. Vitor – End-user representative Genelyn B. Laspobres – Head, Secretariat (via online) 				
Observer: 1. Abulbasa B. Datu-Dacula	– COA Representativ	/e		
 Prospective Bidders: 1. Arven Godfrey Talite - Feline's Gift Shop, Inc. (via online) 2. Allan Alanis - Marcommax Enterprises 3. Almar M. Alabat - Marcommax Enterprises 4. Marcon A. Lagamon - Mitsui Trading Phils. Ltd. Co. 5. Arthur John Vaez – Avecilla Trading (via online) 6. Emily Collado - Mitsui Trading Phils. Ltd. Co. (via online) 7. Betina Avecilla - Avecilla Trading (via online) 				
Absent from meeting:				



- 1. Jocelyn G. Padayhag Member, ROBAC (On Leave)
- 2. Jucris S. Emano Member, TWG (On Official Business)
- 3. Micah Joy Adante-Oppus Member, TWG (On Official Business)
- 4. Ruben A. Vegafria Cagayan de Oro Chamber of Commerce and Industry Foundation, Inc.
- 5. Raymond A. Vasquez Philippine Institute of Certified Public Accountants (PICPA)

ITEMS	TOPIC/DISCUSSION/ACTION	
Call to Order Roll Call	The Opening of Bids for the Procurement of Various Supplies and Materials for the 2024 Census of Population-Community-Based Monitoring System (2024 POPCEN-CBMS) Enumeration in Municipalities and Component Cities of Region X Bidding No. 2024-01 was conducted at PSA-RSSO X Conference Room. The roll call of participants was facilitated by ROBAC Secretariat, Ms. Kristine Khaye J. Cartilla. Upon declaration of quorum, the Chairperson, Mr. Jose B. Tuason, Jr., called the meeting to order at 1:43 PM on 08 July 2024. The Chairperson acknowledged the presence of everyone, especially the prospective bidders.	
HIGHLIGHTS OF THE MEETING		

Opening of Bids for the Procurement of Various Supplies and Materials for the 2024 Census of Population-Communit y-Based Monitoring System (2024		The ROBAC received five (5) bids from Feline's Gift Shop, Inc., Marcommax Enterprises, Mitsui Trading Phils. Ltd. Co., Diamond Star Industrial Trading, and Avecilla Trading. The opening of bids started with the documents submitted by Feline's Gift Shop, Inc . for he eligibility check of the bidder. The ROBAC Chairperson and members carefully deliberated the submitted requirements. The following documents were presented and checked during the meeting:		
	POPCEN-CBMS)	FELINE'S GIFT SHOP, INC.		
	Enumeration in Municipalities and	REQUIREMENT	FINDINGS	REMARKS
Component Cities of Region X Bidding No. 2024-01	(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;	Platinum Membership Valid until: 14 August 2024 FINDINGS: PASSED		
		(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;	Number of Projects On-Going: On-Going: One (1) contract amounting to Php1,459,650.00 FINDINGS: PASSED	
		(c) Statement of the prospective bidder of all its completed government and private contracts within the last three (3) years from the date of bid submission, similar in nature and complexity to the contract to be bid;	Ten (10) completed contracts	
		(d) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant	SLCC Amount:	

Feline's Gift Shop,			
Inc.	period as provided in the Bidding Documents;		
	(e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration;	Date Notarized: 05 July 2024 FINDINGS: PASSED	
	(f) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or aftersales/parts, if applicable;	Presented FINDINGS: PASSED	For Conformity with the Technical Specifications, Feline's Gift Shop, Inc. brought a sample customized t-shirt. The BAC members discussed the accuracy of the color of the cloth and highlighted that the presented cloth is only for the assessment of whether the cloth is comfortable to wear and if it is too hot to wear or not. The accuracy of the color of the cloth will then be further evaluated during the Post-Qualification of bids.
	(g) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.	Date Notarized: 05 July 2024 FINDINGS: PASSED	
	(h) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and	An Audited Financial Statement for the year 2023 is presented. FINDINGS: PASSED	

Feline's Gift Shop,			
Inc.	authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;		
	(i) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); or	NFCC Amount: Php215,635,290.00 FINDINGS: PASSED	On the Financial Documents submitted by Feline's Gift Shop, Inc. the BAC member observed that the amount in the 'ongoing contracts' of NFCC appears to be higher, which is inconsistent with their financial statement as verified upon counter-checking. However, the total amount still meets the required NFCC, despite minor changes in the amounts. Hence, declared passed.
	The second bid that was ope The following documents we		from Marcommax Enterprises.

MARCOMMAX ENTERPRISES		
REQUIREMENT	FINDINGS	REMARKS
(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;	Platinum Membership Valid until: 01 July 2024 FINDINGS: PASSED	
(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;	Number of Projects On-Going: On-Going: Two (2) contract amounting to Php450,000.00 1st - Php225,000.00 2nd - Php225,000.00 FINDINGS: PASSED	
(c) Statement of the prospective bidder of all its completed government and private contracts within the last three (3) years from the date of bid submission, similar in nature and complexity to the contract to be bid;	Total Number of Projects: Four (4) completed contracts FINDINGS: PASSED	
(d) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents;	SLCC Amount: Php3,983,335.00	
(e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration;	Submitted three (3) identical copies of the same Bid Securing Declaration which refers to only one (1) Bid Securing Declaration for 3 Lots. FINDINGS: FAILED	The BAC members observed that Marcommax presented NO indication of Lot in the submitted three (3) copies of Bid Securing Declaration. The suppliers were reminded by the BAC, that as stated and agreed during the Pre-Bid conference, they need to

Marcommax			
Enterprises			submit a separate Bid Declaration per Lot.
	(f) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or aftersales/parts, if applicable;	No presented sample for Lot 3 which is the Customized T-Shirt FINDINGS: FAILED	The BAC declared "failed" for non-presentation of the sample to the prescribed design. It was further emphasized that it was non-compliant as it is clearly stated during the Pre-bid Conference.
	(g) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.	Date Notarized: 03 July 2024 FINDINGS: PASSED	
	(h) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;	An Audited Financial Statement for the year 2023 is presented. FINDINGS: PASSED	
	(i) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);	NFCC Amount: Php32,368,305.00 FINDINGS: PASSED	
		carefully deliberated the sub	Phils. Ltd. Co . The ROBAC omitted requirements and the e meeting:

Marcommax Enterprises	МІТ	SUI TRADING PHILS. LTD.	co.
	REQUIREMENT	FINDINGS	REMARKS
	(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;	Platinum Membership Valid until: 19 December 2024 FINDINGS: PASSED	
	(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;	On-Going: On-Going: One (1) government contract and four (4) private contracts	
	(c) Statement of the prospective bidder of all its completed government and private contracts within the last three (3) years from the date of bid submission, similar in nature and complexity to the contract to be bid;	Total Number of Projects: One (1) completed contract FINDINGS: PASSED	
	(d) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents;	(at least 50% of ABC) SLCC Amount: Php5,606,860.00 FINDINGS: PASSED	
	(e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or	Date Notarized: Lot 2 - 04 July 2024 Lot 3 - 04 July 2024 Lot 4 - 04 July 2024 Lot 5 - 04 July 2024	

Mitsui Trading Phils.			
Ltd. Co	Original copy of Notarized Bid Securing Declaration;	FINDINGS: PASSED	
	(f) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or aftersales/parts, if applicable;	Jacket), 3 (T-Shirt) and 4 (Umbrella) samples were presented. FINDINGS:	Lot 5 Failed (Disqualified due to the absence of statement of conformity submission)
	(g) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.	Date Notarized: 04 July 2024 FINDINGS: PASSED	
	(h) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;	An Audited Financial Statement for the year 2023 is presented. FINDINGS: PASSED	
	(i) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);		
	Trading. The ROBAC Chain	rperson and members carefu	om Diamond Star Industrial Illy deliberated the submitted ted and checked during the

Mitsui Trading Phils. Ltd. Co	DIAMO	OND STAR INDUSTRIAL TRA	ADING
	REQUIREMENT	FINDINGS	REMARKS
	(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;	Platinum Membership Valid until: 07 February 2024 FINDINGS: PASSED	
	(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;	Number of Projects On-Going: On-Going: One (1) contract amounting to Php417,000.00 FINDINGS: PASSED	
	(c) Statement of the prospective bidder of all its completed government and private contracts within the last three (3) years from the date of bid submission, similar in nature and complexity to the contract to be bid;	Total Number of Projects: One (1) completed contract FINDINGS: PASSED	
	(d) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents;		
	(e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration;	Date Notarized: 06 July 2024 Bid Securing Declaration - no cited Lot participated FINDINGS: FAILED	The BAC members expressed ineligibility of Diamond Star Industrial Trading due to the non-compliance to the instructions to bidders
	(f) Conformity with the Technical Specifications, which may include production/delivery	<i>Not Presented</i> FINDINGS: FAILED	The BAC members have the same observation in all Lots. They saw NO signature affixed to

schedule, manpower requirements, and/or aftersales/parts, if applicable;		Authorized Representative on the Statement of Compliance
(g) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.	Date Notarized: 06 July 2024 FINDINGS: PASSED	
(h) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;	An Audited Financial Statement for the year 2023 is presented. FINDINGS: PASSED	
members carefully deliberated	the submitted requirements	for eligibility checking and the
	requirements, and/or aftersales/parts, if applicable; (g) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (h) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; (i) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);	requirements, and/or aftersales/parts, if applicable; (g) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (h) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; (i) The prospective bidder's (i) The prospective bidder's computation of Net Financial Contracting NFCC Amount: Php237,343,620.00

Diamond Star Industrial Trading		AVECILLA TRADING	
	REQUIREMENT	FINDINGS	REMARKS
	(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;	Platinum Membership Valid until: 01 October 2024 FINDINGS: PASSED	
	(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;	On-Going: On-Going: Three (3) contracts 1 - Php190,929.00	
	(c) Statement of the prospective bidder of all its completed government and private contracts within the last three (3) years from the date of bid submission, similar in nature and complexity to the contract to be bid;	1 - Php3,393,350.00	
	(d) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents;	SLCC Amount: Php3,090,662.00	
	(e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration;	Date Notarized: Lot 2 - 28 June 2024 Lot 3 - 28 June 2024 Lot 4 - 28 June 2024 Lot 5 - 28 June 2024 FINDINGS: PASSED	
	bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; (e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized	SLCC Amount: Php3,090,662.00 FINDINGS: PASSED FINDINGS: PASSED Lot 2.28 June 2024 Lot 2 - 28 June 2024 Lot 3 - 28 June 2024 Lot 3 - 28 June 2024 Lot 4 - 28 June 2024 Lot 5 - 28 June 2024 Lot 5 - 28 June 2024	

Avecilla Trading			
	(f) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or aftersales/parts, if applicable;	Lot 3 Not Presented FINDINGS: LOT 2 - PASSED LOT 3 - FAILED LOT 4 - PASSED LOT 5 - PASSED	The BAC members declared Avecilla Trading "failed" on Lot 3 for no presentation of the sample to the prescribed design
	(g) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.	Date Notarized: 28 June 2024 FINDINGS: PASSED	
	(h) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;	An Audited Financial Statement for the year 2023 is presented. FINDINGS: PASSED	
	(i) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC)	NFCC Amount: Php53,616,846.80 FINDINGS: PASSED	

After the deliberation of the submitted requirements for eligibility checking, only Feline's Gift Shop, Inc., Mitsui Trading Phils. Ltd. Co., and Avecilla Trading passed for the technical documents. Thus, the ROBAC Chairperson and members proceeded in opening the Financial Bid Components submitted by the eligible bidders.. The first Financial Bid Component that was opened was from **Feline's Gift Shop**, **Inc**. The offer was read as follows:

FELINE'S GIFT SHOP, INC.					
LOT/DESCRIPTION	ABC	AMOUNT OFFERED			
		in Words	in Figures		
Lot 1: Office Supplies	Php372,900.00	NONE	NONE		
Lot 2: Customized ID Lace and ID Jacket	Php572,250.00	NONE	NONE		
Lot 3: Customized T-Shirt	Php1,425,900.00	One Million One Twenty-Seven Thousand Nine Hundred Sixty-Eight Pesos and 38/100 Only	Php1,127,968.38		
Lot 4: Customized Umbrella	Php1,222,200.00	NONE	NONE		
Lot 5: Customized Bags	Php1,629,600.00	NONE	NONE		
TOTAL ABC AND AMOUNT OFFERED:	Php5,222,850.00	One Million One Twenty-Seven Thousand Nine Hundred Sixty-Eight Pesos and 38/100 Only	Php1,127,968.38		

After determining all the offered amounts and finding out that these were not more than the ABC, the bid was accepted.

The second Financial Bid Component that was opened was from **Mitsui Trading Ltd. Co.** The offer was read as follows:

Subject: Opening of Bids for the Supply and Delivery of Various Supplies and Materials for the 2024 Census of Population-Community-Based Monitoring System (2024 POPCEN-CBMS) Enumeration in Municipalities and Component Cities of Region X Bidding No. 2024-01 Date: 08 July 2024

MITSUI TRADING PHILS. LTD. CO.					
LOT/DESCRIPTION	ABC	AMOUNT OFFERED			
		in Words	in Figures		
Lot 1: Office Supplies	Php372,900.00	NONE	NONE		
Lot 2: Customized ID Lace and ID Jacket	Php572,250.00	Four Hundred Fifty Thousand One Hundred Seventy Pesos Only	Php450,170.00		
Lot 3: Customized T-Shirt	Php1,425,900.00	One Million Two Hundred Seventeen Thousand Five Hundred Fourteen Pesos and 90/100 Only	Php1,217,514.90		
Lot 4: Customized Umbrella	Php1,222,200.00	One Million One Hundred Thirty-Six Thousand One Hundred Fifty-Seven Pesos and 12/100	Php1,136,157.12		
Lot 5: Customized Bags	Php1,629,600.00	NONE	NONE		
TOTAL ABC AND AMOUNT OFFERED:	Php5,222,850.00	Two Million Eight Hundred Three Thousand Eight Hundred Forty-Two Pesos and 02/100 Only	Php2,803,842.02		

After determining all the offered amounts and finding out that these were not more than the ABC, the bid was accepted.

The ROBAC Chairperson and members proceeded in opening the third Financial Bid Component from **Avecilla Trading**. The offer was read as follows:

AVECILLA TRADING					
LOT/DESCRIPTION	ABC	AMOUNT OFFERED			
		in Words	in Figures		
Lot 1: Office Supplies	Php372,900.00	NONE	NONE		
Lot 2: Customized ID Lace and ID Jacket	Php572,250.00	Two Hundred Eighty-Two Thousand Three Hundred Ten Pesos Only	Php282,310.00		
Lot 3: Customized T-Shirt	Php1,425,900.00	NONE	NONE		
Lot 4: Customized Umbrella	Php1,222,200.00	One Million Seventy-Five Thousand Five Hundred Thirty-Six Pesos Only	Php1,075,536.00		
Lot 5: Customized Bags	Php1,629,600.00	Eight Hundred Fifty-One Thousand Four Hundred Sixty-Six Pesos Only	Php851,466.00		
TOTAL ABC AND AMOUNT OFFERED:	Php5,222,850.00	Two Million Two Hundred Nine Thousand Three Hundred Twelve Pesos Only	Php2,209,312.00		

After opening the Financial Bid Component of Avecilla Trading, it was found out that the submitted financial bid forms bear no signature of the Proprietor or its duly authorized representative in the first page for Lots 2, 3, 4, and 5. Hence, the ROBAC Chairperson and members declared the Financial Bid Component of Avecilla Trading as Failed.

The ROBAC Chairperson and members proceeded to the summary of all the Financial Bid Components and informed the bidders that if they want to file for a request for reconsideration, they will need to submit their request in writing addressed to the PSA RSSO X ROBAC or thru email.

Having no other matters to discuss, the opening of bids adjourned at 5:31 PM.

Prepared by:

JAYVEE CEDRIC A. AGNES ROBAC Secretariat Member

Reviewed by:

GENELYN B. LASPOBRES

ROBAC Secretariat Head

Approved by:

JOSE B. TUASON, JR., CPA ROBAC Chairperson & Presiding Officer