



MINUTES OF THE MEETING

Title/Description:

Opening of Bids for the Supply of Materials as Tokens for the Census Coordinating Board Members for the 2024 Census of Population-Community-Based Monitoring System Bidding No. 2024-02



Reference No.

Subject: Opening of Bids for the Supply of Materials as Tokens for the Census Coordinating Board Members for the 2024 Census of Population-Community-Based Monitoring System Bidding No. 2024-02

Date: 03 August 2024

Date:	Time Started:	Time Adjourned:	Venue
01 August 2024	01:43 PM	03:20 PM	PSA-RSSO X Conference Room, CDOC
Meeting Presider:			
Jose B. Tuason, Jr., CPA – Chairperson, ROBAC			
Meeting Attended by:			
<ol style="list-style-type: none">1. Sarah B. Balagbis – Vice-Chairperson, ROBAC2. Neil Lester A. Gimeno – Member, ROBAC (via online)3. Gregorio M. Violeta – Alt. Member, ROBAC (via online)4. Adelina P. Mabalod – Alt. Member, ROBAC (via online)5. Jocelyn G. Padayhag – Member, ROBAC6. Genelyn B. Laspobres – Head, Secretariat7. Jayvee Cedric A. Agnes – Member, Secretariat8. Kristine Khaye J. Cartilla – Member, Secretariat9. Shaine Raluto – Member, Secretariat10. April Nicolette T. Edura – Member, Secretariat11. Jessie C. Luperte – Head, TWG12. Jucris S. Emano - Member, TWG13. Apple Sweet S. Cempron, Member, TWG14. Micah Joy Adante-Oppus – Member, TWG15. Joy E. Llido – Member, TWG16. Prolee B. Canonigo - Canvasser17. Mary Che D. Vitor – End-user representative			
Observer:			
<ol style="list-style-type: none">1. Cecil Faciol – COA Representative			
Prospective Bidders:			
<ol style="list-style-type: none">1. Almar M. Alabat - Marcommax Enterprises2. Allan Alanis - Marcommax Enterprises			
Absent from meeting:			
<ol style="list-style-type: none">1. Ruben A.Vegafria – Cagayan de Oro Chamber of Commerce and Industry Foundation, Inc.2. Raymond A. Vasquez – Philippine Institute of Certified Public Accountants (PICPA)3. Brenda Lynn M. Castro – Member, ROBAC (On official business)4. Margie Mae L. Pino – Member, Secretariat (On Leave)5. Aldemar A. Lagarbe – Member, TWG (On official business)			
ITEMS	TOPIC/DISCUSSION/ACTION		
Call to Order Roll Call	The Opening of Bids for the Supply of Materials as Tokens for the Census Coordinating Board Members for the 2024 Census of Population-Community-Based Monitoring System Bidding No. 2024-02 was conducted at PSA-RSSO X Conference Room. The roll call of participants was moderated by ROBAC Secretariat, Ms. Kristine Khaye J. Cartilla. Upon declaration of quorum, the Chairperson, Mr. Jose B. Tuason, Jr., called the meeting to order at 1:43 PM on 01 August 2024. The Chairperson acknowledged the presence of everyone, especially the prospective bidders.		
HIGHLIGHTS OF THE MEETING			

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The ROBAC received one (1) bid from Marcommax Enterprises on 01 August 2024.

The opening of bids started with the documents submitted by lone bidder **Marcommax Enterprises** for the eligibility check. The ROBAC Chairperson and members carefully deliberated the submitted requirements. The following documents were presented and checked during the meeting:

MARCOMMAX ENTERPRISES




REQUIREMENT	FINDINGS	REMARKS
(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;	<i>Platinum Membership Valid until: 02 July 2025</i> FINDINGS: PASSED	
(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and	<i>Number of Projects On-Going: On-Going: Four (4) contracts</i> FINDINGS: PASSED	
(c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and	<i>(at least 50% of ABC) SLCC Amount: PhP3,983,335.00</i> FINDINGS: PASSED	
(d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration; and	<i>Date Notarized: 31 July 2024</i> FINDINGS: PASSED	
(e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or aftersales/parts, if applicable; and	<i>Presented</i> FINDINGS: PASSED	
(f) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.	<i>Date Notarized: 05 July 2024</i> FINDINGS: PASSED	
(g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); or A committed Line of Credit from a	<i>NFCC Amount: PhP 32,368,305.00</i>	<i>On the Financial Documents submitted by</i>

Marcommax Enterprises

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Marcommax Enterprises	Universal or Commercial Bank in lieu of its NFCC computation.	FINDINGS: FAILED	<i>Marcommax Enterprises, the bidder has not attached Audited Financial Statements as basis for the computation of NFCC. Hence, declared failed.</i>
<p>There were no other bid documents opened as there is only one (1) bidder, Marcommax Enterprises for Lot 3. No prospective bidder has signified their intention to bid for Lots 1 and 2.</p> <p>The BAC has not proceeded with the opening of the Financial Component of Marcommax Enterprises because, upon evaluating the Technical Components, it was found that the bidder did not attach the required Audited Financial Statements (AFS) needed for the computation of Net Financial Contracting Capacity. Hence, the Technical Component of Marcommax Enterprises was declared Failed.</p>			
<p>The ROBAC Chairperson and members proceeded to the summary of all the Technical Components and informed the bidders that if they want to file for a request for reconsideration, they will need to submit their request in writing addressed to the PSA X ROBAC or thru email.</p>			
<p>Having no other concerns from the body and bidder, the opening of bids adjourned at 3:20 PM.</p>			
Prepared by:			
 KRISTINE KHAYE J. CARTILLA <i>ROBAC Secretariat Member</i>			
Reviewed by:			
 GENELYN B. LASPOBRES <i>ROBAC Secretariat Head</i>			
Approved by:			
 JOSE B. TUASON, JR., CPA <i>ROBAC Chairperson & Presiding Officer</i>			