



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 REGION X – NORTHERN MINDANAO

MINUTES OF THE MEETING

Title/Description:

Opening of Bids for the Procurement of Various Supplies and Materials for the 2022 Census of Agriculture and Fisheries (2022 CAF) Household and Barangay Interviews Field Operation and Data Processing.

Date:	Time Started:	Time Adjourned:	Venue
17 July 2023	1:30 P.M.	5:20 P.M.	PSA-RSSO X Conference Room, CDOC

Meeting President:

Sarah B. Balagbis, ROBAC Chairperson (via Online)

Meeting Attended by:

- | | |
|--|--|
| 1. Jocelyn G. Padayhag– Member | 6. Jucris S. Emano – TWG, Member |
| 2. Virgilio A. Item Jr. – Member | 7. Micah Joy A. Oppus – TWG, Member |
| 3. Jessie C. Luperte – Member | 8. Jiesa Faith M. Quinalagan – Secretariat |
| 4. Genelyn B. Laspobres – Head Secretariat | 9. Mary Che D. Vitor – End-user |
| 5. Margie Mae L. Pino – Secretariat | |

Observer:

Cecil D. Faciol – COA Officer

Prospective Bidders:

- | | |
|---|---|
| 1. Sheryl Adajar - LOF Enterprises OPC | 6. Jeffrey Lara – Aptex Textile Printing Corp. |
| 2. Ellie AVECILLA - AVECILLA TRADING (via Online) | 7. April Mae R. Navacilla – Mitsui Trading Phil. LTD. Co. |
| 3. Dave Alamis – Marcommax Enterprises | 8. Joevic Lopez – Diamond Star Industrial Trading |
| 4. Ma. Anita Afable – Marcommax Enterprises | |
| 5. Joan Tuloberio – Marcommax Enterprises | |

Absent from meeting:

- Brenda Lynn M. Castro – ROBAC Vice Chairperson
- Cristine T. Gallopin – TWG, Head
- Aldemar A. Lagarbe – TWG, Member

ITEMS	TOPIC/DISCUSSION/ACTION
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**Call to Order
Roll Call**

The Opening of Bids for the Procurement of Various Supplies and Materials for the 2022 Census of Agriculture and Fisheries (2022 CAF) Household and Barangay Interviews Field Operation and Data Processing was conducted at the PSA-RSSO X Conference Room. The roll call of participants was led by ROBAC Head Secretariat, Ms. Genelyn B. Laspobres. Upon declaration of a quorum, the Chairperson Ms. Sarah B. Balagbis called the meeting to order at 1:30 PM of 17 July 2023.

The Chairperson acknowledged the presence of the prospective bidders. Ms. Sheryl Adajar, authorized representative of LOF Enterprises OPC, Mrs. Ellie Avecilla, proprietor of Avecilla Trading, Mr. Dave Alamis and Ms. Joan Tuloberio, authorized representatives of Marcommmax Enterprises and Mrs. Ma. Anita Afable, proprietor of Marcommmax Enterprises, Mr. Jeffrey Lara, authorized representative of Aptex Textile Printing Corp., Ms. April Mae R. Navacilla, authorized representative of Mitsui Trading Phil. LTD Corp., and Mr. Joevic Lopez, authorized representatives of Diamond Star Industrial Trading.

HIGHLIGHTS OF THE MEETING



Opening of Bids for the Procurement of Various Supplies and Materials for the 2022 Census of Agriculture and Fisheries (2022 CAF) Household and Barangay Interviews Field Operation and Data Processing

Six bids were received by the ROBAC - namely from Avecilla Trading, Aptex Textile Printing Corp., Mitsui Trading Phil. LTD. CO., Marcommax Enterprises, Diamond Star Industrial Trading and LOF Enterprises OPC.

The opening of bids started with the documents submitted by Avecilla Trading. For the eligibility check of the first bidder, the ROBAC Chairperson and members carefully deliberated the submitted requirements. The following documents were presented and checked during the meeting:

REQUIREMENT	FINDINGS
Valid PhilGEPS Registration Certificate (Platinum Membership)	Platinum Membership valid until October 1, 2023 – PASSED
Business Permit	Business Permit is valid until December 31, 2023 – PASSED
Tax Clearance	Tax Clearance is valid until August 26, 2023 – PASSED
Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but Not Yet Started	Presented- PASSED
Statement of all Completed Government and Private Contracts within the last three (3) years from the date of bid submission	Presented- PASSED
Statement of Single Largest Completed Contract (SLCC)	The SLCC is PhP2,694,055.00 – PASSED
Original copy of Bid Security or Original copy of Notarized Bid Securing Declaration	Bid Securing Declaration notarized on July 15, 2023 – PASSED
Conformity with the Technical Specifications (accomplished in Section VII)	With Compliance technical specifications. - PASSED
Original duly signed Omnibus Sworn Statement (OSS)	Notarized on July 15, 2023 - PASSED
Audited Financial Statements duly stamped by BIR	With stamped received by BIR on April 14, 2023 - PASSED
NFCC Computation or committed Line of Credit from a Universal or Commercial Bank	The NFCC is PhP17,996,099.00 which is more than the ABC - PASSED
If applicable, a duly signed joint venture agreement (JVA)	NOT APPLICABLE

After which, the opening of Envelope 2 followed. The offered amount is read as follows:



LOT/DESCRIPTION	ABC	AMOUNT	
		<i>in Words</i>	<i>in Figures</i>
Lot 1: Customized ID Lace, ID Jacket, and Customized Clipboard	PhP462,110.00	Three Hundred Ninety-Two Thousand Nine Hundred Forty-Two Pesos Only	PhP392,942.00
Lot 2: Customized Polo Shirts and Jackets	PhP2,155,650.00	One Million Seven Hundred Fifteen Thousand Nine Hundred Forty-Eight Pesos Only	PhP1,715,948.00
Lot 3: Customized Cap/Hat, Customized Arm Sleeves and Cloth Face Mask	PhP1,538.000.00	Nine Hundred Eighty-One Thousand Seven Hundred Seventy-Two Pesos Only	PhP981,772.00
Lot 4: Customized Umbrella and Customized Raincoat	PhP1,232,350.00	One Million One Hundred Thirty-Eight Thousand Nine Hundred Fifty-Nine Pesos Only	PhP1,138,959.00

After determining all the offered amounts and finding out that it is not more than the ABC, the bid was accepted.



The opening of bids for the second bidder Aptex Textile Printing Corp. was followed with its eligibility check. The ROBAC Chairperson and members carefully deliberated the submitted requirements. The following documents were presented and checked during the meeting:

REQUIREMENT	FINDINGS
Valid PhilGEPS Registration Certificate (Platinum Membership)	Platinum Membership valid until June 26, 2024 - PASSED
Business Permit	Business Permit is valid until December 31, 2023 – PASSED
Tax Clearance	Tax Clearance is valid until May 17, 2024 – PASSED
Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but Not Yet Started	Presented- PASSED
Statement of all Completed Government and Private Contracts within the last three (3) years from the date of bid submission	Presented- PASSED
Statement of Single Largest Completed Contract (SLCC)	The SLCC is PhP1,313,169.65- FAILED
Original copy of Bid Security or Original copy of Notarized Bid Securing Declaration	Notarized on July 15, 2023 – PASSED
Conformity with the Technical Specifications (accomplished in Section VII)	With compliance to technical specifications. - PASSED
Original duly signed Omnibus Sworn Statement (OSS)	Notarized on July 15, 2023 - PASSED
Audited Financial Statements duly stamped by BIR	NOT PRESENTED
NFCC Computation or committed Line of Credit from a Universal or Commercial Bank	NOT PRESENTED
If applicable, a duly signed joint venture agreement (JVA)	NOT APPLICABLE

However, Envelope 2 (Financial Components) of Aptex Textile Printing Corp. was not opened since they have failed the Technical Components.

The opening of bids for the third bidder Mitsui Trading PHIL. LTD. CO. was followed with its eligibility check. The ROBAC Chairperson and members carefully deliberated the submitted requirements. The following documents were presented and checked during the meeting:

REQUIREMENT	FINDINGS
Valid PhilGEPS Registration Certificate (Platinum Membership)	Platinum Membership valid until December 19, 2023 - PASSED
Business Permit	Business Permit is valid until December 31, 2023 - PASSED
Tax Clearance	Tax Clearance is valid until October 21, 2023 - PASSED
Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but Not Yet Started	Presented- PASSED
Statement of all Completed Government and Private Contracts within the last three (3) years from the date of bid submission	Presented- PASSED
Statement of Single Largest Completed Contract (SLCC)	The SLCC is PhP8,558,360 - PASSED
Original copy of Bid Security or Original copy of Notarized Bid Securing Declaration	Notarized on July 13, 2023 - PASSED
Conformity with the Technical Specifications (accomplished in Section VII)	With compliance to technical specifications. - PASSED
Original duly signed Omnibus Sworn Statement (OSS)	Notarized on July 13, 2023- PASSED
Audited Financial Statements duly stamped by BIR	With stamped received by BIR on April 14, 2023 - PASSED
NFCC Computation or committed Line of Credit from a Universal or Commercial Bank	The NFCC is PhP990,024,945.00 which is more than the ABC - PASSED
If applicable, a duly signed joint venture agreement (JVA)	NOT APPLICABLE

After which, the opening of Envelope 2 followed. The offered amount is read as follows:



LOT/DESCRIPTION	ABC	AMOUNT	
		<i>in Words</i>	<i>in Figures</i>
Lot 1: Customized ID Lace, ID Jacket, and Customized Clipboard	PhP462,110.00	Four Hundred Fifty Thousand Six Hundred Pesos Only	PhP450,600.00
Lot 3: Customized Cap/Hat, Customized Arm Sleeves and Cloth Face Mask	PhP1,538.000.00	One Million Five Hundred Nine Thousand Seven Hundred Pesos Only	PhP1,509,700.00
Lot 4: Customized Umbrella and Customized Raincoat	PhP1,232,350.00	One Million One Hundred Five Thousand Three Hundred Twenty Pesos Only	PhP1,105,320.00
Lot 9: Customized Bags	PhP849,150.00	Eight Hundred Thirty-Nine Thousand Seven Hundred Fifteen Pesos Only	PhP839,715.00

After determining all the offered amounts and finding out that it is not more than the ABC, the bid was accepted.

The opening of bids for the fourth bidder Marcommax Enterprises was followed with its eligibility check. The ROBAC Chairperson and members carefully deliberated the submitted requirements. The following documents were presented and checked during the meeting:



REQUIREMENT	FINDINGS
Valid PhilGEPS Registration Certificate (Platinum Membership)	Platinum Membership valid until June 20, 2024 - PASSED
Business Permit	Business Permit is valid until December 31,2023 - PASSED
Tax Clearance	Tax Clearance is valid until June 14, 2023 - PASSED
Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but Not Yet Started	Presented- PASSED
Statement of all Completed Government and Private Contracts within the last three (3) years from the date of bid submission	Presented with lacking documents - FAILED
Statement of Single Largest Completed Contract (SLCC)	The SLCC is PhP627,250.00 - FAILED
Original copy of Bid Security or Original copy of Notarized Bid Securing Declaration	Not Presented - FAILED
Conformity with the Technical Specifications (accomplished in Section VII)	Not Presented - FAILED
Original duly signed Omnibus Sworn Statement (OSS)	Notarized on July 10, 2023 – PASSED
Audited Financial Statements duly stamped by BIR	With stamped received by BIR on April 5, 2023 - PASSED
NFCC Computation or committed Line of Credit from a Universal or Commercial Bank	The NFCC is PhP22,191,800.00 - PASSED
If applicable, a duly signed joint venture agreement (JVA)	NOT APPLICABLE

However, Envelope 2 (Financial Components) of Marcommmax Enterprises was not opened since they have failed the Technical Components.

The opening of bids for the fifth bidder Diamond Star Industrial Trading was followed with its eligibility check. The ROBAC Chairperson and members carefully deliberated the submitted requirements. The following documents were presented and checked during the meeting:

REQUIREMENT	FINDINGS
Valid PhilGEPS Registration Certificate (Platinum Membership)	Platinum Membership valid until February 02, 2024 - PASSED
Business Permit	Business Permit is valid until – September 30, 2023 - PASSED
Tax Clearance	Tax Clearance is valid until January 20, 2024 - PASSED
Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but Not Yet Started	Presented- PASSED
Statement of all Completed Government and Private Contracts within the last three (3) years from the date of bid submission	Presented- PASSED
Statement of Single Largest Completed Contract (SLCC)	The SLCC is PhP2,479,218.68 - FAILED
Original copy of Bid Security or Original copy of Notarized Bid Securing Declaration	Notarized on July 13, 2023 - PASSED
Conformity with the Technical Specifications (accomplished in Section VII)	With compliance to tech specs only at the heading not for every specs for lots 2, 3 - FAILED
Original duly signed Omnibus Sworn Statement (OSS)	Notarized on July 13, 2023 - PASSED
Audited Financial Statements duly stamped by BIR	NOT PRESENTED
NFCC Computation or committed Line of Credit from a Universal or Commercial Bank	NOT PRESENTED
If applicable, a duly signed joint venture agreement (JVA)	NOT APPLICABLE

However, Envelope 2 (Financial Components) of Diamond Star Industrial Trading was not opened since they have failed the Technical Components.

The opening of bids for the six bidder LOF Enterprises OPC was followed with its eligibility check. The ROBAC Chairperson and members carefully deliberated the submitted requirements. The following documents were presented and checked during the meeting:

REQUIREMENT	FINDINGS
Valid PhilGEPS Registration Certificate (Platinum Membership)	Platinum Membership valid until June 5, 2024 - PASSED
Business Permit	Business Permit is valid until Dec. 31, 2023 - PASSED
Tax Clearance	Tax Clearance is valid until May 26, 2024 - PASSED
Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but Not Yet Started	Presented - PASSED
Statement of all Completed Government and Private Contracts within the last three (3) years from the date of bid submission	Presented- PASSED
Statement of Single Largest Completed Contract (SLCC)	The SLCC is PhP204,050.00 - PASSED
Original copy of Bid Security or Original copy of Notarized Bid Securing Declaration	Notarized on July 14, 2023- PASSED
Conformity with the Technical Specifications (accomplished in Section VII)	Not Presented- FAILED
Original duly signed Omnibus Sworn Statement (OSS)	Notarized on July 14, 2023- PASSED
Audited Financial Statements duly stamped by BIR	NOT PRESENTED
NFCC Computation or committed Line of Credit from a Universal or Commercial Bank	NOT PRESENTED
If applicable, a duly signed joint venture agreement (JVA)	NOT APPLICABLE

However, Envelope 2 (Financial Components) of LOF Enterprises OPC was not opened since they have failed the Technical Components.

The bid of Mitsui Trading PHIL. LTD. CO. was observed to have the lowest bid as read.

The declaration of the Lowest Calculated bid will be done on 20 July 2023.

The ROBAC Secretariat will inform the prospect bidders through an email regarding the exact number of days allotted for reconsideration of the decision made by the ROBAC on 18 July 2023.

Having no other remaining topics, the opening of bids adjourned at 05:20 PM.

Prepared by:


JIESA FAITH M. QUINALAGAN
 ROBAC Secretariat

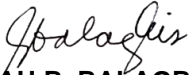


Reviewed by:



GENELYN B. LASPOBRES
ROBAC Head Secretariat

Approved by:



SARAH B. BALAGBIS
ROBAC Chairperson & Presiding Officer



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