



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
REGION X – NORTHERN MINDANAO



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Procurement of Various Supplies and Materials for the 2022 Census of Agriculture and Fisheries (2022 CAF) Household and Barangay Interviews Field Operation and Data Processing ITB No. 2023-04

Pre-bid Conference
PSA X Conference Room
08 August 2023

Outline

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- Technical Specifications



Procurement Timetable

Activity	Schedule
Pre-bid Conference	08 August 2023, 9:30 A.M.
Deadline of Submission of Bids	22 August 2023, 12 noon
Opening of Bids	22 August 2023, 1:30 P.M.
Bid Evaluation	24 August 2023
Post-Qualification	30 August 2023, 9:30 A.M
Recommending Award / NOA	04 September 2023
Contract Preparation and Signing	14 September 2023
Issuance of Notice to Proceed	15 September 2023
Delivery Deadline	30 September 2023



Scope of Bid

Lot	Description	ABC
1	Customized Tumbler and Water Jug	Three hundred eighty-nine thousand seven hundred twenty-five pesos (PhP 389,725.00)
2	Other Supplies	Thirty-one thousand eight hundred pesos (PhP 31,800.00)
3	Furniture and Fixtures	Three hundred forty thousand two hundred pesos (PhP 340,200.00)
4	Data Processing Supplies	One million one hundred eighty-five thousand pesos (PhP 1,185,000.00)
Sum of ABC of all Lots		One million nine hundred forty-six thousand seven hundred twenty-five pesos (PhP 1,946,725.00)



Eligibility Criteria

- Only Bids or Bidders found to be legally, technically, and financially capable will be evaluated.
- Bidders should have completed, within the **last three (3) years (earliest project: 22 August 2020)** from the date of submission and receipt of bids, a contract similar to the Project. *Contract similar to the project is procurement of supplies and materials (goods).*
- The Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to at least fifty percent (50%) of the ABC.

Eligibility Criteria

- The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder **(equal to the ABC of the lots to be bid)**.
- For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

Subcontracts

- Subcontracting is not allowed.

Clarification and Amendment of Bid Document

- Clarifications must be in writing and received at the PE's address or via email, at least ten (10) calendar days (*12 August 2023*) before the deadline set for the submission and receipt of bids.



Technical Component of the Bid (Envelope 1)

or

a. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

b. Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,

and

c. Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;

and

d. Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).



Technical Component of the Bid (Envelope 1)

- f. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and (*follow prescribed template*)
- g. Statement of the prospective bidder of all its completed government and private contracts within the last three (3) years from the date of bid submission, similar in nature and complexity to the contract to be bid; (*follow prescribed template*)
- h. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period (earliest project: 17 July 2020) as provided in the Bidding Documents; and
- i. Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
Or
Original copy of Notarized Bid Securing Declaration; and
- j. Conformity with the Technical Specifications (*accomplished Section VII, each page must be signed*), which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and
- k. Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.



Technical Component of the Bid

l. The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years (**earliest audited FS: year 2020**) from the date of bid submission; and

m. The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC); *(values in the computation must be consistent with the audited FS)*

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

- All documents that form part of the Technical bid shall be enclosed in one envelope and duly marked as “TECHNICAL COMPONENT”.



Financial Component of the Bid

- a. Original copy of duly signed and accomplished Financial Bid Form; and
- b. Original copy of duly signed and accomplished Price Schedule(s)

- All pages of the Financial Bid must be duly signed by the Proprietor or its authorized representative, accompanied with a written authority.

Bid Payment

- Payment for Bid Documents can be made at PE's given address or via Bank Transfer to the following account:
 - Account Name: PSA Trust Fund
 - Account Number: 2412 1028 11
 - Account Branch: Velez Branch
- In case of bank transfer, notify the PE by sending a copy of the Bank Transfer Form.

Bid Document Fee

ABC	Price of Bidding Documents (in PhP)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00



Form Templates

- Omnibus Sworn Statement (Revised);
- Price Schedule for Goods offered from within the Philippines;
- Price Schedule for Goods offered from Abroad;
- Bid Form for the Procurement of Goods; and
- Bid Securing Declaration

- NFCC computation
- List Of All Ongoing Government And Private Contracts Including Contracts Awarded But Not Yet Started
- List Of All Completed Government And Private Contracts

Provided in Section IX of the Bid Documents.

➤ All these forms can be downloaded from <https://bit.ly/3UBFRkD>



Bid Security

➤ The Bidder shall submit a Bid Securing Declaration (*template provided in the Section IX of the Bid Document*) or any form of Bid Security in the amount indicated in Bid Data Sheet under ITB Clause No. 14.1.

a. if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit;

Lot No.	Description	Bid Security in Pesos (2%)
1	Customized Tumbler and Water Jug	Seven thousand seven hundred ninety-four pesos and 50/100 (PhP 7,794.50)
2	Other Supplies	Six hundred thirty-six pesos (PhP 636.00)
3	Furniture and Fixtures	Six thousand eight hundred four pesos (PhP 6,804.00)
4	Data Processing Supplies	Twenty-three thousand seven hundred pesos (PhP 23,700.00)



Bid Security

b. if bid security is in Surety Bond.

Lot No.	Description	Bid Security in Pesos (5%)
1	Customized Tumbler and Water Jug	Nineteen thousand four hundred eighty-six pesos and 25/100 (PhP 19,486.25)
2	Other Supplies	One thousand five hundred ninety pesos (PhP 1,590.00)
3	Furniture and Fixtures	Seventeen thousand ten pesos (PhP 17,010.00)
4	Data Processing Supplies	Fifty-nine thousand two hundred fifty pesos (PhP 59,250.00)

- The Bid and bid security shall be valid until 18 December 2023 from the date of opening of bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive

Sealing and Marking of Bids

- Each Bidder shall submit one envelope containing two sub-envelopes bearing the original copies of the first and second components of its Bid. The sub-envelopes must also be duly marked “TECHNICAL COMPONENT” and “FINANCIAL COMPONENT”. In addition, aside the label, write-in the name of the company for proper identification of the documents.

Bid Evaluation

- Partial bid is not allowed.
- The Procuring ROBAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. In case of clarifications of the submitted bid, the ROBAC, through the Secretariat, will ask the bidder in **writing**. All responses to clarification shall be in writing.



Post-Qualification

- Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS)

Performance Security

- Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184, which states that the amount of the performance bond is equivalent to five percent (5%) of the contract price in the form of cash or cashier's/manager's check issued by a universal or commercial bank; Five percent (5%) in the form of bank draft/guarantee or irrevocable letter of credit issued by a universal or commercial bank, provided that it shall be confirmed or authenticated by a local bank, if issued by a foreign bank; or thirty percent (30%) of the contract price if in the form of surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security, and in no case later than the signing of the contract.

Inspection and Tests

- The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual.



Delivery

PROJECT SITE	PSA REPRESENTATIVE	DELIVERY ADDRESS
<i>PSA RSSO X Cagayan de Oro City</i>	<i>Mark Louis D. Sajulan Kristine Khaye J. Cartilla Cristine T. Gallopin</i> <i>Contact Number: 09178219152 (088) 291-1672</i>	3 rd floor Limketkai Module-2 BPO and Cyberpark Bldg. Rosario Crescent, Limketkai Center Brgy 31, Cagayan de Oro City
<i>PSA Bukidnon Malaybalay Bukidnon</i>	<i>City, Maria Evangeline N. Non Ariel A. Asparin</i> <i>Contact Number: 09368050850</i>	2 nd Floor Ramos Bldg., Purok 2, Landing, Barangay Casisang, Malaybalay City, Bukidnon
<i>PSA Camiguin Mambajao, Camiguin</i>	<i>Francisco C. Galagar, Jr. Marz Ramer O. Cabisada</i> <i>Contact Number: (088) 889-0773</i>	Burgos, corner Gomez St., Poblacion Mambajao, Camiguin



Delivery

PROJECT SITE	PSA REPRESENTATIVE	DELIVERY ADDRESS
<i>PSA Lanao del Norte Iligan City</i>	<i>Osler M. Mejares Eddie B. Ministerio, Jr.</i> <i>Contact Number: (063) 221-3275 (063) 221-6433</i>	Barnuevo Building, Badelles St. Ext. Pala-o, Iligan City, Lanao del Norte
<i>PSA Misamis Occidental Ozamiz City</i>	<i>Julieta M. Nacario Georgette F. Gayomali</i> <i>Contact Number: (088) 521-0901 09700814658</i>	G/F Gaisano Mall Southwing, Port Road Corner 15 De Noviembre St. Ozamiz City
<i>PSA Misamis Oriental Cagayan de Oro City</i>	<i>Maria Liza M. Bigornia Adams Christopher P. Sios-e</i> <i>Contact Number: 09959050653</i>	3 rd Floor Limketkai Module 2 BPO & Cyberpark Bldg., Rosario Crescent, Bgy. 31, Cagayan de Oro City, Misamis Oriental



Incidental Services

The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:

- a. replacement of the defective Goods, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. courier services for returned defective items.

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.



Packaging

The outer packaging must be clearly marked on at least four (4) sides as follows:

Name of the Procuring Entity: Philippine Statistics Authority – X

Name of the Supplier: _____

Contract Description: Procurement of Various Supplies and Materials for the 2022 Census of Agriculture and Fisheries (2022 CAF) Household and Barangay Interviews Field Operations and Data Processing (provide name of item/s and province to which the items are allocated and to be delivered, e.g. PSA-Lanao del Norte Customized Tumblers-no. of pieces)

Final Destination: PSA Lanao del Norte, Barnuevo Building, Badelles St. Ext. Pala-o, Iligan City, Lanao del Norte

Gross weight:

Any special lifting instructions:

Any special handling instructions:



Advance Payment and Terms of Payment

- Partial payment is not allowed. Full payment will be made within 30 days after the complete delivery of goods.



Schedule of Requirements



Lot Number	Description	Quantity	Total (in PhP)	Delivered, Weeks/Months
1	Customized Tumbler	396	389,725.00	Direct delivery to project sites within twenty (15) calendar days upon issuance of Notice to Proceed
	PSA RSSO X	86		
	PSA Bukidnon	72		
	PSA Camiguin	48		
	PSA Lanao del Norte	70		
	PSA Misamis Occidental	61		
	PSA Misamis Oriental	59		
	Customized Water Jug	1,435		
	PSA Bukidnon	709		
	PSA Camiguin	40		
	PSA Lanao del Norte	198		
	PSA Misamis Occidental	138		
	PSA Misamis Oriental	350		



Schedule of Requirements



Lot Number	Description	Quantity	Total (in PhP)	Delivered, Weeks/Months
2	Tape Measure	1,060	31,800.00	Direct delivery to project sites within twenty (15) calendar days upon issuance of Notice to Proceed
	PSA Bukidnon	530		
	PSA Camiguin	30		
	PSA Lanao del Norte	140		
	PSA Misamis Occidental	100		
	PSA Misamis Oriental	260		



Schedule of Requirements



Lot Number	Description	Quantity	Total (in PhP)	Delivered, Weeks/Months
3	Monobloc Chair	111	340,200.00	Direct delivery to project sites within twenty (20) calendar days upon issuance of Notice to Proceed
	PSA Bukidnon	62		
	PSA Camiguin	5		
	PSA Lanao del Norte	15		
	PSA Misamis Occidental	11		
	PSA Misamis Oriental	18		
	Monobloc Table	57		
	PSA Bukidnon	31		
	PSA Camiguin	3		
	PSA Lanao del Norte	8		
	PSA Misamis Occidental	6		
	PSA Misamis Oriental	9		



Schedule of Requirements



Lot Number	Description	Quantity	Total (in PhP)	Delivered, Weeks/Months
4	Network Switch	20	1,185,000.00	Direct delivery to project sites within twenty (20) calendar days upon issuance of Notice to Proceed
	PSA Bukidnon	11		
	PSA Camiguin	1		
	PSA Lanao del Norte	3		
	PSA Misamis Occidental	2		
	PSA Misamis Oriental	3		
	Network Cables	20		
	PSA Bukidnon	11		
	PSA Camiguin	1		
	PSA Lanao del Norte	3		
	PSA Misamis Occidental	2		
	PSA Misamis Oriental	3		



Schedule of Requirements



Lot Number	Description	Quantity	Total (in PhP)	Delivered, Weeks/Months
4	Crimping Tool	5		Direct delivery to project sites within twenty (20) calendar days upon issuance of Notice to Proceed
	PSA Bukidnon	1		
	PSA Camiguin	1		
	PSA Lanao del Norte	1		
	PSA Misamis Occidental	1		
	PSA Misamis Oriental	1		
	Registered Jack-45	10		
	PSA Bukidnon	4		
	PSA Camiguin	1		
	PSA Lanao del Norte	2		
	PSA Misamis Occidental	1		
	PSA Misamis Oriental	2		



Lot 1: Customized Tumbler

Specification

Capacity: 500-700mL

Double wall durable 304 stainless steel interior and exterior

Flip-top lid, button activated lid and additional clasp for secure travel

Vacuum Insulation technology locks in temperature to preserve flavor and freshness

BPA free, non-toxic, eco friendly

With Colored Logo Sticker: PSA Logo & 2022 CAF Logo and Tagline (Vinyl Transparent Sticker)

Color: Dark Green or Dark Blue





Lot 1: Water Jug

Specification

Water Bottle with Locking Flip-Flop Lid

BPA Free Gallon Water Bottle

Capacity: 1.5L

With handle and hand strap

Installed with silicon seal, 3600 No leakage

Polyethylene terephthalate glycol (PETG) material

BPA free, non-toxic, eco friendly

With Colored Logo Sticker: PSA Logo & 2022 CAF
Logo and Tagline (Vinyl Transparent Sticker)

Color: Blue or Gray





Lot 2: Tape Measure

Specification

Front side inches/back side cm measurement

Lot 3: Monobloc Chair

Specification

Monobloc

1-seater





Lot 3: Monobloc Table

Specification
Monobloc
Size: 180x70x74 cm
Strong Solid HDPE Plastic
UV Protected Table Top
Easy Clean
Rust Resistant
Folds in half for easy storage
Rectangular Folding Table
Easy
2-seater per table





Lot 4: Network Switch

Specification

1x8 ports (1 unit)

1x24 ports (3 units)

1x48 ports (1 unit)

1GbE switch with 2 10GbE SFP
PoE compatible





Lot 4: Network Cables

Specification

1x box of CAT6 (300M) indoor





Lot 4: Crimping Tool

Specification

1x Crimping Tool





Lot 4: Registered Jack- 45

Specification

1x box of RJ45

100 pieces per box





Daghang Salamat.



<http://rso10.psa.gov.ph>



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